**ASCC A&H1 Panel**

Approved Minutes

Tuesday, September 12, 2017 2:00 -3:30 PM

105 Bricker Hall

ATTENDEES: Aski, Bitters, Dixon, Heysel, Jones, Vankeerbergen

AGENDA:

1. Welcome (Panel Chair)

* Panel mostly comments on “technical” part/”completion” part of a curriculum request. (Are all the needed documents there & does everything make sense?) Panel generally does not delve into content aspects of a curricular request.
* Proposals can be fully approved, approved with contingencies, or approved with recommendations. If there are too many serious issues, there is no vote and the submitting department is asked to submit a revised proposal to the panel.

1. Approval of 4-14-17 minutes

* Jones, Dixon, **unanimously approved**

1. Religious Studies 3679 (new course; requesting GE VPA)

* **An updated curriculum map should be provided indicating the function of the course in the Religious Studies BA (and perhaps the Comparative Studies BA).**
* *Add GE goals and expected learning outcomes on the syllabus.*
* *Disability statement is not the most recent and Student Life Disability Services moved over a year ago. Please update to the most recent disability statement.*
* Jones, Dixon, **unanimously** **approved with one contingency (in bold above)** and *two recommendations (in italics above)*

1. English 4450 (new course)

* This education abroad has been offered under another number in the past.
* Jones, Dixon, **unanimously approved**

1. BA Music (revision; addition of Liberal Arts concentration)

* **The Panel is unsure whether this is a proposal to modify the existing BA (in effect, add another concentration to the existing major) or create another (totally new) BA. The proposal seems to equivocate about this. The title refers to a modification of the BA and there are references to this being a new concentration (presumably in the existing BA). On the other hand, here and there, there are references to a proposed Bachelor of Arts (e.g., p. 1 : “We propose a Bachelor of Arts . . .” and p. 2 “The proposed Bachelor of Arts . . .”) as though this was a new major altogether. Please clarify and adjust the language throughout the proposal so as to remove any doubt.**
* **Also, if this is a new concentration in the existing BA, specify whether you want it to be transcriptable (i.e., appear on a student’s transcript).**
* **Issues with name of major:**
  + **“Bachelor of Arts *in* Music”: The preposition “in” would indicate that this is a tagged degree (like, for example, the Bachelor of Science in Design). This is not the case here since this is a simple BA. Therefore, it should simply be referred to as “Bachelor of Arts: Music.”**
  + **The name of the program “Bachelor of Arts in Music—Liberal Arts” is problematic for another reason (i.e., even if we correct it to “Bachelor of Arts: Music—Liberal Arts”). Indeed, the current BA is already a type of liberal arts program. Therefore, the panel believes that the name “Bachelor of Arts: Music—Liberal Arts” would be confusing to students. Might there be another name that would both be appropriate in the profession and also readily understandable by students (e.g., “Bachelor of Arts: Musical Studies”)?**
* **P. 4: Clarify requirements for admission to the program: Is a minimum grade needed in Theory I? Same question for the ensemble registration? Also, who will be the advisor meeting with the student and making the decision about admission? Is there more than one advisor & if so will the advisors use the same criteria to evaluate a student’s statement of purpose? Request to elaborate.**
* **P. 5: The change to the prereq of Music 2240 needs to be submitted via curriculum.osu.edu at the same time as the panel reviews the request for the proposed program.**
* **P. 6, last bullet point: What does the following sentence mean?: “Several courses concurrent with graduate courses in musicology (Music 4555.01-11) are open by permission, offering exceptional opportunities for advanced study.” Does this mean that 4555.01-11 are offered at the same time as equivalent graduate courses? If so, (1) why are these courses simply not offered at the 5000-level? And (2) what is the benefit to undergraduates of the concurrent graduate courses?**
* **P. 7: Proposed catalog descriptions.** 
  + **It is confusing to have two catalog descriptions. Please provide one description. Your decision will be influenced by whether this is a concentration within the existing BA or a brand-new BA.**
  + **The minimum-maximum credits provided do not line up with the numbers in the advising sheets. Please correct. (The minimum of 27 credits is not possible since a major in ASC always needs at least 30 credits.)**
* **Advising sheet for new program:**
* **Left column (about GE): Sentence that 2 labs in Natural Sciences are needed: one in the Biological Sciences and one in the Physical Sciences. That is incorrect. Typically, for a BA, 3 GE Natural Sciences are required: one in Biological Sciences, one in Physical Sciences, and one in either Biological or Physical Sciences with a lab. (Thus: only one lab course is required.)**
* **Did you mean to mandate certain courses in GE Diversity--namely, 2244 (for Social Diversity in the U.S.) and 2241 + 3351 (for Global Studies)? Those courses are not approved for GE status. You would need to provide a rationale for why you are requesting that non-GE courses fulfill GE requirements. Furthermore, please notice that the title of Music 3351 is not “World Music” but “The World of Music.”**
* **Discrepancy in credit hours: At the top of the middle column, the music major is said to be 47-53 units. Yet, at the bottom of the third column, the major is said to be 48 units.**
* **The proposal needs a major assessment plan**
* **The proposal needs to include a sample 4-year plan.**
* No vote. Ask School of Music to resubmit with corrections.

1. Music 8872 (new course)

* Dixon, Jones, **unanimously approved**

1. BA Italian Studies (new)

* *This is a 30 credit hrs major. There are several places in the proposal where 33 credits are stated (e.g., p. 1, also top of the advising sheet).*
* *P. 1: middle of page: “such has History of Art…”*
* *P. 1: “Finally, this major is in line with national trends toward Italian Studies majors with partial coursework in English (see 7 below) . . .” What is “7”? A page, a point? Also, please add page numbers to the proposal.*
* *P. 2: “and hope that that participating departments will realize . . .”*
* *P. 4: “This structure of this major requires students to take courses in a variety of departments in the College.” Since Architecture is included as well, please refer to the University, not the College.*
* *P. 4: “The Department of French and Italian would administer the degree.” This is a major, not a degree.*
* *P. 5: “(9 credits) three courses taught in English in the Department of French and Italian . . .” It might be best to state that these courses need to have the “Italian” course listing. The idea is likely not for students to be taking non-Italian courses in FRIT (e.g., a French course). This may need to be clarified in other places in the proposal (e.g., advising sheet).*
* *P. 5: Remove “submitted” for Italian 3051. Please also address this on the advising sheet and the curriculum map.*
* *P. 6: Fourth column: “Offerring”*
* *Throughout proposal, remove History of Art 5522, since it will be in limbo 5/8/18. Course is mentioned three different places in proposal. On the other hand, perhaps History 3213(H) “Slavery in the Ancient World.” should be added. It replaces Classics 3202 “Slavery in the Greco-Roman World,” which course was mentioned on a previous (draft) version of this proposal.*
* *P. 9: “Ted Emery (Senior Lecturer)”*
* *Advising sheet: “Requirements”*
* *Sample four-year plan:* 
  + *Current plan has two GE Natural Science courses without a lab (3 cr) and two with a lab (4 cr). Only one lab course (in either Biological or Physical Science) is required for BA students. Thus, remove one of the 4-credit courses.*
  + *There are two GE Math or Logical Analysis slots. There should only be one. One of those should be replaced by GE Data Analysis.*
* Jones, Dixon, **unanimously approved** *with request to address all the typos/issues listed above*

1. Philosophy 2850 (course number change; existing course with GE Cultures and Ideas)

* **P. 3: Policies concerning late work, extensions and plagiarism:**
  + **“F” does not exist at OSU. Please replace with “E.”**
  + **“Plagiarism or academic dishonesty will not only be reflected in your grade, but will also be reported to the Committee on Academic Misconduct.” One cannot penalize a student before they have been judged by the academic misconduct committee. The statement in the syllabus should be adjusted to reflect this.**
* *Disability statement is not the most recent and Student Life Disability Services moved over a year ago. Please update to the most recent disability statement.*
* **Since this is a GE course, please include a current GE assessment plan.**
* Jones, Dixon, **unanimously approved with two contingencies (in bold above)** *and one recommendation (in italics above)*